

ADMISSION APPEALS ARRANGEMENTS 2022/2023

Appeals Timetable in accordance with the School Admissions Appeal Code 2012 and The School Admissions (England) (Coronavirus) (Appeals Arrangements) (Amendment) (No.2) Regulations 2021.

STEP Academy Trust is the admissions authority and the allocation of school places for La Fontaine Academy has been delegated to Bromley Council's School Admissions Team.

Important Information

Bromley resident applicants, accepted as on time will be sent a notification of offer email on Tuesday 19 April 2022 from 5.30pm. It is planned that a letter will also be mailed the same day (by first class post) confirming the school offer and the options available if this wasn't a first preference offer.

Offers must be accepted or declined by Wednesday 4th May 2022. If you applied online you will need to accept the offer online.

Applicants who are not offered a place at La Fontaine Academy will be given a right of appeal, in line with the School Admissions Appeal Code (DfE, 1st February 2012). Clerks Associates UK manage the appeals process on behalf of La Fontaine Academy.

Parents/carers may find out general information about the appeals process from their website (<http://www.clerksassociates.co.uk>).

a) Deadline for Lodging Appeals: 6 June 2022.

Appeal forms received within the deadline (6 June 2022) will be heard between during July 2022 (ie within 40 days of the deadline). If you submit an appeal after 6 June 2022, it will not be heard until the start of the academic year in September 2022.

b) appellants will receive at least 10 school days' notice of their appeal hearing date.

c) appellants must submit their additional evidence and the admission authority to submit their evidence at least 12 school days prior to the hearing date.

d) wherever possible decision letters will be sent to appellants within 5 school days of the hearing, or, where multiple appeals for a school are heard on more than one day, within 5 school days of the last hearing day for that school.